



Program Oversight Committee Meeting Minutes

February 16, 2023

9:00 a.m. – 10:00 a.m.

Zoom Meeting

Members Present: Mike Hesketh, Christine Tarquinio, Tamara Cook, Jenny Lampton, Leslie Martin

Staff: Michael Gritton, Alicia Pardo, Chris Locke, Angella Wilson, Bailey Preston, Brian Luerman, Dana Moorner, Evelyn Woock, Katie Elliott, Lada Gasparac, Patrick Garvey, Sarah Ehresman, Aleece Smith, Brad Priestley, Tara Ferguson, Jaime Disney, Latricia Swope, Regina Phillips

Contractors/Guests: Kimberly Boyd-Lane, Yvonne Jones, Bria Henson, Renee Walters, Rosell Hamilton, Rena Sharpe, Eric Hicks, Sherry Wade, Ashley Janicki, Lisa Thompson, Sara Dodeci, Lisa Thompson, Phoebe Embry, Rodney Cross, Yvonne Jones, Cory Hutcherson, Betty Fox, Linda Witt

Welcome and Introductions, Welcome to New Committee Member Leslie Martin of Norton Healthcare *- Mike Hesketh*

Chairman Hesketh was delighted to welcome the Program Oversight Committee, staff, and guests to the meeting. He also introduced the New Committee Member, Leslie Martin. Leslie is the Workforce Development Director for Norton Healthcare for the past decade. She stated that she was honored to be a Committee Member.

Review & Approve Minutes from January Meeting 2023 Minutes - *Mike Hesketh*

A motion to approve the January minutes was made by Tamara Cook and seconded by Christine Tarquinio. The motion passed without opposition.

Vote Needed: Recommendation to Renew Payroll Vendor Contract for SummerWorks – *Christopher Locke*

Chris stated that Federal and local procurement guidelines require KentuckianaWorks to competitively procure their contracts every five years. The previous Payroll Vendor Contract expired in March of 2022.

KentuckianaWorks issued an RFP in the spring of 2022 and convened a small review committee to review the proposals. The team consisted of KentuckianaWorks' fiscal staff and a KentuckianaWorks board member. The committee received three proposals and reviewed and scored them. A recommendation to the KentuckianaWorks board for Management Registry Inc. (MRI) to serve as the SummerWorks employer of record and to administer payroll with the same 11.25% adder fee and a fringe fee of .12%. At that time, the KentuckianaWorks Board approved a one-year contract with up to four renewable terms, with the first starting in April 2022 and ending in April 2027.

KentuckianaWorks seeks approval to renew the contract with Management Registry Inc. (MRI) for SummerWorks 2023 carrying forward the same 11.25% adder fee and a fringe fee of .12% with the contract starting in April 2023 to March 30, 2024.

A motion to approve the renewal of the Payroll Vendor Contract for SummerWorks was made by Jennifer Lampton and seconded by Christine Tarquinio. The motion was passed without opposition.

Update on Leadership Changes at Equus Workforce Solutions on their contract to Run our Kentucky Career Centers – Angella Wilson

Angella recognized the leadership change within Equus Workforce Solutions. She stated that Bria Henson departed her position as Project Director and thanked her for her assistance in the rollout of the customer satisfaction survey. In addition, under Bria’s guidance, the comprehensive center is now operating at pre-pandemic levels, and all front-line job-seeker staff have earned resume-writing credentials to enhance services for the customers. She mentioned that the Shelby County Career Coach resigned for a new opportunity, and the position has been filled by Julie Clemons. Michael reaffirmed the impact of turnover, but they are meeting their goals and were confident that they will find someone new to oversee it.

Presentation and Discussion: Congress’s Expectations for the One Stop Operator, and How it Works Locally – Angella Wilson, Yvonne Jones

Angella began her presentation on The One Stop Operator Role. She took some time talking about WIOA, the One Stop Operator, and KentuckianaWorks’ investment in the position. She introduced the new One-Stop Operator for KentuckianaWorks, Yvonne Jones. Yvonne has been in this role beginning October of 2022 but has been part of the work for 6+ years. Yvonne explained the scope of work of her role. Yvonne and Angella introduced one of the MOU partners of KentuckianaWorks, Cory Hutchenson, a Counselor with the Office of Vocational Rehabilitation. He explained how KentuckianaWorks has been a resource for many of its clients. He specifically highlighted the Kentuckiana College Access Center and thanked KentuckianaWorks for the great work. In conclusion, Angella announced that the Norton Healthcare/Goodwill Opportunity Campus will be expected to open late 2023 to early 2024. The presentation was made available to the Committee at the end of the meeting.

Executive Director’s Report – Michael Gritton

Michael started with his report by announcing that Josh Williams of the Healthcare CEO Council will be presenting at the Board Meeting. Pending are the requests for funding from the state for Kentuckiana Builds and Code Kentucky from the Governor’s Discretionary fund. This will be the 13th year that KentuckianaWorks will be overseeing the SummerWorks program, and Mayor Greenberg was scheduled to do a press event at The Spot soon.

Adjourn - Mike Hesketh

Chairman Hesketh thanked everyone for participating. The Program Oversight Committee will be meeting on Thursday, April 20, 2023, at 9 am. With there being no further discussion, the meeting was adjourned.