

Program Oversight Committee Meeting Minutes
August 19, 2022
9:00 a.m. – 10:30 a.m.
Zoom Meeting

Members Present: Mike Hesketh, Jenny Lampton, Patricia Williams, Lisa Thompson, Donnie Humphrey, Caitlin Blair, Christine Tarquinio, Tamara Cook

Staff: Chris Locke, Aleece Smith, Cindy Read, Latricia Swope, Michael Gritton, Katie Elliott, Patrick Garvey, Angella Wilson, Sarah Ehresman, Lada Gasparac, Mike Karman, Bryan Griffin, Evelyn Woock, Stacy Roderick, Lori Hiser, Dana Moorner, Bailey Preston

Contractors/Guests: Ashley Janicki, Eric Hicks, Renee Walters, Sara Dodeci, Dennis Ritchie, Phoebe Embry, Bria Henson, Rosell Hamilton

Welcome and Introductions: *Mike Hesketh*

Chairman Hesketh welcomed the Program Oversight Committee, staff and guests.

Review & Approve Minutes from June 17, 2022 Meeting - Mike Hesketh

A motion to approve the June minutes was made by Caitlin Blair and seconded by Patricia Williams. The motion passed without opposition.

Staff Recommendation: Renewal of Launchpad License contract with additional development hours – Katie Elliott

Katie started off by reminding the group last year, Kentuckian Works started using the Launchpad system to house case management data for our grant-funded programs that are not housed in KEE Suite (KEE Suite is the state system of record). Programs that are currently in Launchpad include: Code Kentucky, Code Louisville, Tech Louisville (now sunsetted), Reimage, Compass Rose (now sunsetted) and the Youth Homelessness Demonstration Program (YHDP). The Office of Safe and Healthy Neighborhoods (OSHN) program at the Spot will also be added to the Launchpad system. Launchpad is a managed package built specifically with workforce in mind. In order for staff to be able to access the Launchpad system, they must be assigned a user license annually. Due to purchasing guidelines for contracts that are over \$30,000 that are not bid out, Louisville Metro Government requires that the Kentuckian Works Board approve such purchases. Also, Kentuckian Works is still waiting to hear the outcome of other grant applications to see if we will be awarded additional funding. Katie stated there are three components to the recommended action:

- Kentuckian Works seeks approval to purchase development hours from Launchpad to add functionality to the Launchpad system in the next year, development is estimated not to exceed \$18,000. Katie explained that it is most efficient to contract with Launchpad for this work since they developed the software.
- We also seek approval to purchase 36 licenses from Launchpad at \$2,000 per license for a cost of \$72,000.
- And we ask for approval to purchase up to 5 additional licenses at \$2,000 per license (up to \$10,000) during the program year in the event that Kentuckian Works receives additional grant funding.

For both development and licenses, the total cost of the contract is not to exceed \$100,000. Katie opened the floor up for questions. Chairman Heskett asked what is the funding source for the Launchpad system contract. Katie answered, the cost would be shared by the programs using the system. Each program listed has funding in their budget for the number of licenses they anticipate needing. Chairman Hesketh asked Katie to clarify why is the Board being asked to approve funding that is already set aside for this purchase. Cindy Read reminded the the committee that Louisville Metro Government requires the Board

to approve any purchase over \$30,000 in order for them to release a purchase order number to us. Chairman Hesketh thanked Cindy for the clarification and asked if there were any other questions from the group. With there being no additional questions Chairman Hesketh asked for a motion to accept or deny the recommendation as it has been presented. The motion to accept the recommendation was made by Lisa Thompson and seconded by Christine Tarquinio. The motion passed unanimously.

Labor Market Update: Overview of Targeted Populations in the Kentuckiana Bi-State Region –

Sarah Ehresman

Sarah shared our Bi-State Region is our partnership with Southern Indiana Works. Recently they had to update their regional plan and Sarah pulled together some data for that purpose and shared her findings with the group today in a PowerPoint presentation. The presentation will be made available to the committee.

Program Update – Adult Career Services – Angella Wilson

The Adult Career Services (ACS) Portfolio consists of the Kentucky Career Centers, Kentuckiana Builds, JCTC Lineman Training, One-Stop Operator, Comprehensive Re-entry Employment Services (CRES) and the National Dislocated Worker Grant - Dare to Care Project which sunsetted in Spring of this year. These programs and the services they provide account for about 32% of the agency's FY23 budget. ACS serves adults, dislocated workers, ex-offenders, underrepresented minorities, MOU partners and employers. Angella shared highlights from PY21 and a look at what's to come in PY22 in a PowerPoint presentation. The presentation will be made available to the group.

Program Update – Young Adult Career Services – Lada Gasparac

Lada gave an overview of the first 415 days of the Goodwill team running the Young Adult Opportunity Campus now known as The Spot. Goodwill got off to a good start as the new contractor in July 2021. Lada shared some program strengths and weaknesses in a PowerPoint presentation. The presentation will be made available to the group.

Executive Director's Report – Michael Gritton

Michael wanted to make sure the group knew there are a few key people that have moved on that we are going to miss. Regan Wann did a fantastic job as our One Stop Operator. Regan worked for the state Education & Workforce Cabinet before joining our team and she has now gone back to the Education & Workforce Cabinet. We look forward to seeing Regan wearing a different hat in the months to come. Michael mentioned that Zakiyyah Raymore has retired and left Equus. Zakiyyah worked in our system consistently since the late 90's or early 2000's working for the Louisville Youth Opportunity Network (LYON) program that is now The Spot. Zakiyyah ran the Kentucky Manufacturing Career Center for some time before transitioning over to run the NIA Center. Zakiyyah will be missed.

Michael shared that although the Board recently approved the biggest budget we have ever had, almost \$16 million, there is a big missed opportunity at the City level in that Louisville Metro Council is holding on to approximately \$70 million they allocated for Workforce Development. The good news is the \$2.5 million the City has released in ARP money came to KentuckianaWorks to help continue the work the Center for Employment Opportunities was doing. The bad news is we don't know how much more of the \$40 million we will receive, if any. Every month that passes pushes us up against a hard deadline to get the money spent. In closing Michael told the group Beth Brinley will rejoin the Education & Workforce Cabinet as the Deputy Secretary. Beth previously served as the Deputy Secretary under the first Governor Beshear. Once Beth starts on October 1 we will be reaching out to her to rebuild and strengthen partnerships we've had in the past.

Adjourn - Mike Hesketh

Chairman Hesketh thanked everyone for coming. With there being no further discussion, the meeting was adjourned.